

# Wesleyan School



## Middle School Drama Teacher / Technical Theater Specialist

*The Technical Theater Specialist (TTS) reports to the Coordinator of Theater Programs and will coordinate all technical aspects of the Wesleyan theater program, K-12. In addition this specialist will oversee the operation of Powell Theater and Lencke Theater. The TTS will concurrently teach three middle school drama classes. In the role of TTS, the individual will supervise the Theater Shop Supervisor.*

### **RESPONSIBILITIES**

#### **The Technical Theater Director will:**

- ❖ In conjunction with the Coordinator of Theater Programs and the division drama director(s), be responsible for guiding the shop supervisor and technical crew in the execution of all technical aspects (costumes, props, sets, lights, sound, crew) of Fine Arts productions and performances, specifically:
  - Provide direction in the areas of design, safety, shop efficiencies, and equipment care
  - Work with directors to design and oversee construction of sets for all school middle and high school theater productions
  - Use quality and value engineering techniques, and standard theatrical practices to build sets, set pieces, and props
  - Set up and maintain accounts with local materials vendors. Order materials, return unused materials and arrange receiving and pick-up
  - Train the Theater Shop Supervisor in operation of lighting and sound equipment
  - Supervise and evaluate the performance and duties of the Theater Shop Supervisor
  - With the Theater Shop Supervisor, supervise volunteers to ensure all tools are being used properly and designs are built efficiently and to safety standards
  - With the Coordinator of Theater Programs, coordinate the use of assets between Powell and Lencke theaters
  - Provide additional set up expertise for all other departments using Powell and Lencke performance venues including manipulation of theatrical rigging, curtains, lighting, sound and staging

- Maintain all lighting and sound equipment as well as theatrical rigging
- ❖ Guide and train inexperienced students and volunteers in after school programs on various aspects of technical theater, to include set construction, set design, lighting and sound design and stage direction
- ❖ Develop a Junior Thespian program for middle school drama participants.
- ❖ Coordinate the use of assets between Powell and Lencke Theaters
- ❖ Provide professional consultation in the purchase of new equipment for the theatrical venues
- ❖ Act as a mentor/ role model to Wesleyan theater students, sharing knowledge, skills and guidance
- ❖ Maintain membership in USITT (United States Institute for Theater Technology)

#### ***QUALIFICATIONS***

- ❖ Possess a Bachelor's degree in the Fine Arts; a degree in technical theater is preferred, with preference given to those with an MFA
- ❖ Have a minimum of three years technical theater experience in a school setting; technical theater experience in both educational and professional settings is preferred
- ❖ Demonstrated experience in working with youth

#### ***PERSONAL QUALITIES***

- ❖ Possess a grounding in the Christian faith, and a strong interest in providing students with Christ-centered education
- ❖ Is detail-oriented and self-starting
- ❖ Possesses a personal mission to serve young adults
- ❖ Possesses excellent organizational and communication skills
- ❖ Has a strong work ethic and is professional in behavior
- ❖ Is patient, creative, and adaptable to change
- ❖ Is a team player, able to lead and follow
- ❖ Works well with people from a wide-variety of backgrounds