

The Cubs' Den



Infant Caregiver

This person will hold the position of Infant Caregiver at the Cubs' Den Childcare center for the children of the faculty and staff of Wesleyan School.

Responsibilities

Ongoing:

- ❖ The caregiver is responsible for the care of infants in the classroom.
- ❖ Check classroom daily for adherence to safety and developmental guidelines.
- ❖ Receive the child into the classroom in a friendly way and make him/her comfortable.
- ❖ Change diapers as needed.
- ❖ Feed children as scheduled, or as needed.
- ❖ Supervise children at all times.
- ❖ Care for children in any manner required, providing watchful oversight at all times.

Emergencies:

- ❖ Be responsible for helping the director with emergency evacuation of classroom during drills and actual emergencies.
- ❖ Administer first aid as needed.

Training:

- ❖ Meet health and medical guidelines as required by GA Law. Meet criteria to be determined Qualified after criminal background and fingerprint checks.
- ❖ Participate in the orientation and training required by the Georgia Department of Early Care and Learning.
- ❖ Attend workshops and in-service training as recommended by the director and/or Cub's Den Parent Body
- ❖ Participate in CPR Training and First Aid Training annually.

Education/ Qualifications

Education and experience minimum requirements:

	Education		Experience
	<i>High School Diploma or GED</i>	<i>and</i>	<i>One year of qualifying child care experience</i>
<i>or</i>	<i>Child Development Associate credential or a Child Development and Related Care Diploma from a SACS accredited institution or similar credential where the course of study includes an intensive practicum in a child care as part of the curriculum and which is approved by the Georgia Department of Early Care and Learning</i>		
<i>or</i>	<i>Associate's degree in early childhood education</i>	<i>and</i>	<i>Six months of qualifying child care experience</i>
<i>or</i>	<i>Bachelor's degree from an accredited college or university in a field other than early childhood education or child development</i>	<i>and</i>	<i>Three months qualifying work experience</i>
<i>or</i>	<i>Bachelor's degree from an accredited college or university in early childhood education or child development</i>		

Additional Requirements:

- ❖ Be C.P.R. and First Aid Certified, including the provision of emergency care to infants and children.
- ❖ Not be suffering from any physical handicap or mental health disorder that would interfere with the applicant's ability to perform adequately the job duties of providing for the care and supervision of the children enrolled at the center, including the ability to lift 35 pounds in the care of children.
- ❖ Have no criminal record and/or be fingerprinted with clear Criminal Records check.
- ❖ Never have been shown by credible evidence, e.g., a court or jury, a Georgia Department of Early Care and Learning investigation or other reliable evidence to have abused, neglected or deprived a child or adult or to have subjected any person to serious injury as a result of intentional or grossly negligent misconduct as evidenced by an oral or written statement to the effect obtained at the time of application.
- ❖ Be a U.S. citizen.
- ❖ Be at least 18 years of age.
- ❖ Not have made any material false statements concerning qualification requirements either to the Georgia Department of Early Care and Learning or to The Cubs' Den.
- ❖ Have knowledge of children's physical, emotional, and developmental patterns.
- ❖ Be sensitive to the individual and group needs of children.
- ❖ Have sufficient maturity and good judgment to function in a crisis situation.
- ❖ Have sensitivity to the individual needs of the parents.

All candidates should send a letter of interest and a resume to Joy Wood, Lower School Principal, at jwood@wesleyanschool.org.